

~ Perth Strathay Harriers ~

## Perth Training Venue – Club Risk Assessment

### Club Development Plan 2015 – 2018

*“to develop an informed, educated and inclusive athletics community and create a clear pathway to ensure that people of all abilities are supported to participate, progress and perform in athletics”*

Aims:

Increase participation and improve performance

Develop a robust coach and volunteer recruitment / education programme

Create pathways into the club

Provide a safe and secure environment for our members

**Risk Assessment Introduction:**

**As a volunteer led, primarily but not exclusively, youth based sports club we hire/book venues most appropriate to our needs as a track and field athletics club. The club is limited by the contract of hire but we want to ensure we do everything we can to safeguard the members attending club sessions.**

**The following page(s) set out our minimum operating requirements.**

<b>Risk</b>	<b>Comments</b>	<b>PSH Controlled Actions</b>	<b>PSH Owner</b>
<b>Entry/Exit From Venue</b>	<p>Access known and monitored</p> <p>In – PGS</p> <p>Out - GDAA</p>	<p>Meet and greet system in operation</p>	JW
<p><b>Venue - training</b></p> <p>GDAA – Summer x 7 months</p> <p>GDAA – Winter x 12 months</p> <p>PGS – Winter x 5 months</p>	<p>GDAA and PGS are linked and offer the safest option for 12 month operation</p>	<p>Coaches control groups.</p> <p>Monitor numbers and flex session options to meet needs of members</p>	<p>UKA qualified coaches</p> <p>Committee</p>
<p><b>Venue – Safety</b></p> <p>GDAA – LAL controlled</p> <p>PGS – ECS Lets</p>	<p>LAL contract – per athlete. First aid / security / equipment</p> <p>ECS Lets – hire agreement</p>	<p>Coaches liaise with qualified LAL staff</p> <p>PGS - first aid qualified club officials. No permanent venue staff so entry is controlled by club, hand over to coaches</p>	<p>UKA qualified coaches</p> <p>UKA qualified coaches</p>
<b>Venue - Access</b>	<p>GDAA – controlled by LAL</p> <p>PGS – no facility provided control so club monitor entry and</p>	<p>Venue access route imposed and regular communication with members</p> <p>PGS main door manned. Court access only PSH</p>	<p>JW</p> <p>UKA qualified coaches</p>

	<b>exit</b>	<b>members/staff</b>	
<b>Venue – operation</b>	<p><b>GDAAs – groups controlled by coaches/volunteers in track and field environment.</b></p> <p><b>PGS – up to 3 halls used. Access control at entry to each. Clear view of all areas (all 3 halls are based on standard school hall)</b></p>	<p><b>GDAAs are a certified track and field facility (Scottish Athletics)</b></p> <p><b>Coaches carry out visual check no equipment left, doors open, damage to fabric</b></p>	<p><b>UKA qualified coaches</b></p> <p><b>UKA qualified coaches</b></p>
<b>Operation</b>	<p><b>Coaches carry out volunteer duties in line with UKA licence and NGB guidelines</b></p>	<p><b>Club welfare policy in place for all child/adult vulnerable groups</b></p> <p><b>Coaches Licence / CPD up to date</b></p> <p><b>Appropriate Insurance covers in place</b></p>	<p><b>Committee / Welfare Officer</b></p> <p><b>Committee</b></p> <p><b>Committee</b></p>
<b>Other Venues</b>	<p><b>Specialist coaching as per individual athlete programme</b></p>	<p><b>Coaches keep up to date and abide by relevant NGB guidelines</b></p>	<p><b>UKA qualified coaches</b></p>